

DRAFT

Minutes of the meeting of the
Surrey HEATH LOCAL COMMITTEE
 held at 7.00 pm on 14 June 2018
 at High Cross Church, Knoll Road, Camberley, GU15 3SY.

Surrey County Council Members:

- * Mr Bill Chapman (Chairman)
- * Ms Charlotte Morley
- * Mr Paul Deach
- * Mr Mike Goodman
- * Mr Edward Hawkins (Vice-Chairman)
- * Mr David Mansfield

Borough / District Members:

- * Borough Councillor Vivienne Chapman
- * Borough Councillor Josephine Hawkins
- * Borough Councillor Paul Ilnicki
- * Borough Councillor Rebecca Jennings-Evans
- * Borough Councillor Pat Tedder
- * Borough Councillor Valerie White

* In attendance

OPEN FORUM

Questions and responses from the informal open forum session are attached as Annex A.

16/18 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Cllr Pat Tedder and Cllr Paul Ilnicki.

17/18 MINUTES OF THE LAST MEETING [Item 2]

The minutes from the previous meeting on 12 April 2018 were agreed as a true record and signed by the Chairman.

18/18 DECLARATIONS OF INTEREST [Item 3]

There were none.

19/18 PETITIONS [Item 4]

Four petitions were received. An officer comment was provided at the meeting to all petitions. Lead petitioners for two of the petitions were present and invited to address the committee for up to 3 minutes on the details of their petitions.

20/18 PETITION: TRAFFIC CALMING ON KINGS RIDE, CAMBERLEY [Item 4a]

Declarations of interest: None

Officers attending: Jason Gosden, Senior Traffic Engineer, SCC on behalf of Angela Goddard, Transportation Development and Planning (TDP), SCC

Petitions, Public Question, Statements: The lead petitioner, Mrs Garner addressed the committee with details of her petition. This included Police statistics about speeding on Kings Ride and the lack of consultation that had occurred on the scheme with residents. She highlighted the developer of the care home should have completed said works prior to anyone taking up residence in the home. Residents had now been in situ for over 1 year and the works were still incomplete. Mrs Garner indicated that the positions of the current chicanes didn't seem to help the speeds along the road and priority was currently given to road users who already had it.

A lengthy discussion on the matter was had between the lead petitioner, Highways Officer and members.

Key points from the discussion:

- Mrs Garner met with 2 TDP officers onsite at the beginning of May. At which time an action plan was verbally agreed. This was also formalised in writing by officers at Surrey Heath Borough Council (SHBC) and Mrs Garner should have received a copy of this. Since this time Mrs Garner noted she had received no further correspondence or evidence of timescales.
- The developer had been formally written to for timescales of the action plan and to complete the outstanding work in order for the Stage 3 Safety Audit to be carried out. The developer had been given 21 days to respond to this letter. Failure to respond with the requested information was to result in the County Council using the cash deposit they hold to complete the works.

Resolution: The Surrey Heath Local Committee agreed to note the officers response.

21/18 PETITION: REPLACE ZEBRA CROSSING ON MYTCHETT ROAD WITH A PUFFIN CROSSING [Item 4b]

Declarations of interest: None

Officers attending: Jason Gosden, Senior Traffic Engineer, SCC

Petitions, Public Question, Statements: The lead petitioner, Mrs Warne addressed the committee detailing that the current crossing in place is often ignored by speeding cars. With new developments in the area this problem was only likely to worsen. Parents and children were encouraged to walk to school wherever possible but with dangerous crossings it made it harder to do safely.

Mrs Warne acknowledged that the request was not a cheap one but felt a signalised crossing was necessary to improve safety.

Key points from the discussion:

- It was noted that a signalised crossing was not necessarily safer as many motorists do drive through red lights.
- Highways officers have looked at the site and its proximity to a side road meant that it was not possible to change the crossing. Signalised crossings are directional and with motorists approaching from a nearby side road could mean they do not see the signal to stop.
- There is little or no scope to move the crossing because of side roads and properties in the nearby area.
- If funding could be found to update the current old fashioned belisha beacons to the new zebrite lights this would greatly improve the visibility and safety of the current crossing.
- Cllr Paul Deach had been in discussions with the Highways Team and was proposing to support the light replacement with £2,500 from his members highways fund.

Resolution: The Surrey Heath Local Committee agreed to note the officers response

22/18 PETITION: IMPLEMENT SPEED RESTRICTION MEASURES ON WHITMOOR ROAD, BAGSHOT [Item 4c]

Declarations of interest: None

Officers attending: Jason Gosden, Senior Traffic Engineer, SCC

Petitions, Public Question, Statements: No member of the public was in attendance to speak about this petition. However, members did discuss possible options to help alleviate the problem.

Key points from the discussion:

- Members queried whether it was possible to include 30mph repeater signs along the length of the road to remind road users of the speed limit. The Highways Officer confirmed that this was not possible as the National Policy does not permit repeater signs to be erected where you have a 30mph speed limit on a road that has street lighting.
- In recent history a condition for a developer was to include 6 vehicle activated signs (VAS) along the length of the road.
- It was noted by Bagshot councillors that the Road Safety Record was not an accurate reflection of the dangers of the road; there were many near misses.
- A community speed watch had been in place in the past but volunteers had not continued due to the verbal abuse received from motorists.

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Resolution: The Surrey Heath Local Committee agreed to note the officers response.

23/18 PETITION: POTHoles IN HEATHERSIDE [Item 4d]

No member of the public was in attendance to speak on this petition.

Resolution: The Surrey Heath Local Committee agreed to note the officers response.

24/18 WRITTEN PUBLIC QUESTIONS [Item 5]

One question was received in preparation for this meeting. The written question and response was provided as part of the supplementary papers.

Each questioner has the opportunity to ask one supplementary question.

A representative from West End Parish Council, Cllr Graham Alleway was in attendance to ask a supplementary question.

Supplementary question: I do not have a supplementary question as such but I'd like to say that I am disappointed with the response that has been provided. The problem is already bad and nothing will be done until all the developments are complete. By his point the problem will only be much worse, not better.

Response: The Safer Travel Team from SCC are in agreement with the school that this will be looked at once the developments have been completed and are inhabited as they will then know the impact and true effect the extra traffic will have.

25/18 WRITTEN MEMBERS QUESTIONS [Item 6]

None were received.

26/18 SURREY HEATH MAJOR SCHEMES UPDATE [EXECUTIVE FUNCTION - FOR INFORMATION] [Item 8]

Declarations of interest: None

Officers attending: Kevin Ratnasingam, Transport Strategy Projects Manager, SCC; Paul Millin, Strategic Transport Group Manager, SCC and David Stempfer, Major Transport Projects Manager, SCC

Petitions, Public Question, Statements: none

The SCC Officers attended the committee to inform both members and the public about the progress that had been made on both the Meadows roundabout improvement works and the future A30 scheme in collaboration with Surrey Heath Borough Council.

Key points from the discussion:

- It was noted that work was very shortly starting on the Meadows roundabout and that the majority of this was to be overnight. The work was

expected to be completed in 8-10 months.

- A lot of work had gone in to ensuring good engagement with residents and stakeholders both in Surrey Heath and across the borders.
- The officers noted a correction was required in section 5.1 of the report. The contribution from Surrey Heath Borough Council was £770k and not £740k as indicated.
- Members discussed the A30 bus lane and the planned proposals to make this 7am-7pm. It was thought that this would reduce confusion for road users but would increase queuing. Therefore better bus lane signage may be required.

Members thanked the officers for attending and for the update. The committee invited them to return to the Surrey Heath Local Committee later in the year when the Traffic Regulation Orders (TRO) were to be agreed.

27/18 HIGHWAYS UPDATE REPORT [EXECUTIVE FUNCTION - FOR DECISION] [Item 7]

Declarations of interest: None

Officers attending: Jason Gosden, Senior Traffic Engineer, SCC

Petitions, Public Questions, Statements: none

The Senior Traffic Engineer introduced the report, asking members to note they had one decision to make with regards to the reduction of the speed limit on Woodlands Lane, Windlesham

Key points from the discussion:

- Members asked specifically about the proposed antiskid work on Red Road at the junction with Macdonald Road, Lightwater, asking if there were any more timelines on this that could be reported to residents. The Traffic Engineer didn't have these timelines to hand but stated he would look in to this and provide definitive answers; ensuring all committee members were aware.
- Lightwater members also raised a query over Ambleside Road and when resurfacing work would be taking place. The Traffic Engineer agreed to report back to the members concerned about when this would be taking place.
- Members were all supportive of the changes to speed limit along Woodlands Lane, Windlesham. The divisional member added the change should have occurred years ago as the changes in speed limit along the road were ridiculous.

Resolution:

The Surrey Heath Local Committee agreed:

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- i) that a notice is advertised in accordance with the Traffic Regulation Act 1984, the effects of which would be to revoke any existing traffic orders necessary, and introduce a 40mph speed limit to the length of the C4 Woodlands Lane (Windlesham) that is currently subject to national speed limit, 60mph (as shown in Annex 1).
- ii) that any objections to the Traffic Regulation Order should be considered and resolved by the Area Team Manager for Highways in consultation with the Chairman and Vice-Chairman of the Local Committee and the local Divisional Member, and that this issue only be returned to Committee if any objections prove insurmountable
- iii) that the Order be made once any objections have been considered and resolved

Reason for decisions

The above decisions were made to help provide a more consistent and appropriate speed limit along the length of Woodlands Lane in Windlesham.

28/18 COMMUNITY SAFETY ANNUAL REPORT [EXECUTIVE FUNCTION - FOR DECISION] [Item 9]

Declarations of interest: None

Officers attending: none

Petitions, Public Questions, Statements: none

The report detailed how the £3,000 of community safety funding was spent in 2017/18. The committee were asked to agree the £3,000 budget for 2018/19 be retained by the Community Partnership Team in order to accept proposals for funding before the deadline in September 2018.

Key points from the discussion: none

Resolution:

The Surrey Heath Local Committee agreed that:

- i) The committee's delegated community safety budget of £3,000 for 2018/19 be retained by the Community Partnership Team, on behalf of the local committee, and that the Community Safety Partnership and/or other local organisations be invited to submit proposals for funding that meet the criteria and principles set out at section 3 of this report.
- ii) Authority be delegated to the Community Partnership Manager, in consultation with the Chairman and Vice-Chairman of the local committee and divisional members as appropriate, to authorise the expenditure of the community safety budget in accordance with the criteria and principles stated in section 3 of this report.
- iii) The committee receives updates on the project(s) that are funded, the outcomes and the impact it has achieved.

Reason for decisions

The above decisions were made as the report sets out the process for allocating the committee's delegated community safety budget of £3,000 to local organisations.

29/18 APPOINTMENTS TO LOCAL COMMITTEE TASK GROUPS [EXECUTIVE FUNCTION - FOR DECISION] [Item 10]

Declarations of interest: None

Officers attending: Jess Edmundson, Partnership Committee Officer, SCC

Petitions, Public Questions, Statements: none

The Partnership Committee Officer introduced the report asking the committee to agree the terms of reference and membership for the task group and nominations to outside bodies.

Key points from the discussion:

- The nominations for the various task groups and external bodies were laid out in annex 1 of the report.
- Any additional nominations were put forward for task groups and external bodies without full representation.

Resolution:

The Surrey Heath Local Committee agreed:

- i) The terms of reference for the Major Projects Task Group and the membership of this task group as set out in Annex 1 with the addition of Cllr Valerie White (SHBC).
- ii) The terms of reference for the Local Cycling Plan Task Group and the membership of this task group as set out in Annex 1 with the addition of Cllr Paul Ilnicki (SHBC).
- iii) The nominations to outside bodies (Surrey Heath Partnership and Early Help Advisory Board) as set out in Annex 1 with the addition of Ms Charlotte Morley to the Surrey Heath Partnership.

Reason for decisions

The above decisions were made in order to update the list of representatives on Task Groups and nominations to outside bodies.

30/18 DECISION TRACKER [FOR INFORMATION] [Item 11]

Declarations of Interest: None

Officers attending: Jess Edmundson, Partnership Committee Officer, SCC

ITEM 2

Petitions, Public Questions, Statements: None

The Surrey Heath Local Committee were asked to note the decision tracker.

Key points from the discussion:

- Members noted there were several decisions on the tracker where updates had not been provided by the relevant officer.
- It was noted that the safety audit outside Costa Coffee, A30 had now been completed and that no changes were going to take place.
- Members asked for verbal updates on the 2 items agreed at the meeting on 12 April 2018. With regards to The Square, Bagshot the final designs were being confirmed before the TRO could be made. With regards to the shared footway/cycleway along the A30, the scheme was progressing and the detailed design was now complete.

Resolution:

Any updates provided would be added to the decision tracker along with the new decisions that came from the meeting.

31/18 FORWARD PLAN [FOR INFORMATION] [Item 12]

Declarations of Interest: None

Officers attending: Jess Edmundson, Partnership Committee Officer, SCC

Petitions, Public Questions, Statements: None

The Surrey Heath Local Committee were asked to note the forward plan and offer suggestions of any future items they would like to be included on the agenda.

Key points from the discussion:

- Members discussed the proposed agenda item on mental health provisions, reiterating the point it was essential to involve all the correct officers to ensure the item was as informative and well attended as possible. The start time of the October meeting was discussed and the possible suggestion of an earlier 4pm start was thrown out as too early, although it was noted it was a good idea to try to involve the younger generation.

Resolution:

The Surrey Heath Local Committee agreed the items proposed for the next meeting on 4 October 2018.

Meeting ended at: 9.08 pm

Chairman